



## Community Health Planning and Strategies (CHPS) Committee Agenda

**03/28/2023 • 12:00pm–2:00pm**

**ZOOM Digital Meeting**

<https://us06web.zoom.us/j/2800331989>

ITEM	TOPIC/ACTION	FACILITATOR/ PRESENTER
1.	<b>Determination of Quorum</b>	Meaghan Kramer
2.	<b>Welcome, Introductions and Declarations of Conflict-of-Interest</b>	Meaghan Kramer
3.	<b>Review and Acceptance of Agenda</b> The Committee will review the agenda for this meeting.	Meaghan Kramer
4.	<b>Review and Approval of the Minutes and Action Items</b> The Committee will review the summary minutes of previous meetings from <b>January 31, 2023</b> . Please inform the Chair of any revisions that should be incorporated into the summary minutes. A vote may take place regarding this agenda item.	Meaghan Kramer
5.	<b>Chair Update</b> The Committee Chair will review the recent activity of the committee and provide comments. A vote may take place regarding this agenda item.	Meaghan Kramer
6.	<b>Update of Integrated Plan from ADHS</b> <i>Arizona Department of Health Services (ADHS)</i> will report on the Integrated Plan. A vote may take place regarding this agenda item.	Deborah Reardon-Maynard
7.	<b>Ryan White HIV/AIDS Part A Recipient Update</b> A representative of the RWHAP Part A Recipients office will discuss business items relevant to the functions of the Ryan White Part A Program. A vote may take place regarding this agenda item.	Jeremy Hyvärinen
8.	<b>Review of HRSA/HAB grant award, if available</b> The recipient’s office will provide a review of the annual grant award and draft allocations based on the total amount if the award is available. A vote may take place regarding this agenda item.	Meaghan Kramer
9.	<b>2023 Needs Assessment Update</b> <i>Germane Solutions</i> will update the committee on the 2023 Needs Assessment process and report on its progress to update the CHPS Committee. A vote may take place regarding this agenda item.	Rhonda Stewart





10.	<b>Review Framework and Meeting Logistics for PSRA</b> The committee will review the framework and logistics for the Priority Setting Resource Allocation (PSRA) meeting. A vote may take place regarding this agenda item.	Meaghan Kramer
11.	<b>Review and Resolve Parking Lot Items</b> Any unresolved items may be discussed at this time. A vote may take place regarding this agenda item.	Meaghan Kramer
12.	<b>Review Scope of Work and Planning Council Activity Timelines (PCAT)</b> The Committee will review the Scope of Work and the Planning Council Activity Timeline for the upcoming Grant Year. A vote may take place regarding this agenda item.	Meaghan Kramer
13.	<b>Determination of Agenda Items for the Next Meeting</b> The Committee will discuss and set the agenda items for the next meeting.	Meaghan Kramer
14.	<b>Current Event Summaries</b> This is the time for Planning Council members to share a brief summary of current events. Members of the Planning Council cannot propose, discuss, deliberate, or take legal action on any matter voiced during this time.	Meaghan Kramer
15.	<b>Call to the Public</b> This is the time for the public to comment. Members of the Planning Council cannot propose, discuss, deliberate, or take legal action on any matter voiced during this time.	Meaghan Kramer
	<b>Adjourn</b> The next CHPS Committee meeting will be on <b>May 30, 2023</b> , at 12:00 pm.	

**Meeting Ground Rules**

- The public is encouraged to take part in all of our discussions. However, due to time constraints, the Chair may limit the number of people who speak and/or the length of time allowed for discussion.
- Everyone is expected to respect the authority of the Chair.
- Anyone wishing to comment should raise their hand to be recognized for talking.
- Please be courteous when others are talking. No sidebar conversations, please.
- Please remain calm and focused on the topic at hand.
- Stay open-minded and flexible to allow for and honor individual differences and diversity.
- When meetings are held in person, many attendees are very sensitive to fragrances, so please refrain from using colognes and perfumes at Planning Council meetings or events.

**Video/Telecommunication Conference Information:**

Join Zoom Meeting: <https://us06web.zoom.us/j/2800331989>  
Join Via Phone: 1 (346) 248 - 7799  
Meeting ID: 280 033 1989





**Proposed Documents to be Included with Agenda Packet (Subject to Change):**

- (1.) – Determination of Quorum**
  - No Attachments
- (2.) – Welcome, Introductions, and Declarations of Conflict-of-Interest**
  - No Attachments
- (3.) – Review and Acceptance of Agenda**
  - 01 – 2023.03.28 CHPS COMMITTEE AGENDA.pdf
- (4.) – Review and Approval of the Minutes and Action Items**
  - 02 – 2023.01.31 CHPS Committee Minutes (Pending Approval).pdf
- (5.) – Chair Update**
  - No Attachments
- (6.) – Update of Integrated Plan from ADHS**
  - 03 – Implementation Plan.pdf
- (7.) – Ryan White HIV/AIDS Part A Recipient Update**
  - No Attachments
- (8.) – Review of HRSA/HAB grant award, if available**
  - No Attachments
- (9.) – Needs Assessment Update**
  - No Attachments
- (10.) – Review Framework and Meeting Logistics for PSRA**
  - 04 – Guiding Principles for Allocations Decisions.pdf
  - 05 – DRAFT PSRA Process.pdf
  - 06 – DRAFT PSRA Document List.pdf
  - 07 – PSRA Ranking Tool.pdf
- (11.) – Review and Resolve Parking Lot Items**
  - No Attachments
- (12.) – Review Scope of Work & Planning Council Activity Timelines (PCAT)**
  - 08 – 2023 PHX PCAT (CHPS).pdf
- (13.) – Determination of Agenda Items for Next Meeting**
  - No Attachments
- (14.) – Current Events Summaries**
  - No Attachments
- (15.) – Call to the Public**
  - No Attachments

Documents distributed during this meeting may be requested from Planning Council Support. Funding is provided by the United States Department of Health and Human Services, the federal Ryan White HIV/AIDS Program, and the Maricopa County Department of Public Health.

