



Executive Committee

Randall Furrow, Chairman of the Planning Council

Monday, April 26, 2021

12:30 pm to 2:00 pm

Zoom Digital Meeting

4041 N. Central Ave

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<https://us02web.zoom.us/j/82490593213?pwd=ZWdGWXRyZlhxS0FVVDBYSkxKWit5dz09>

AGENDA

A. Welcome, Introductions and Declarations of Conflict-of-Interest

B. Determination of quorum

C. Review of the Minutes and Action Items

The committee will review the summary minutes of the previous meeting on February 23, 2021. Please inform the Chair of any revisions that should be incorporated into the summary minutes. A vote may take place regarding this agenda item.

D. Chair Update

The Chair will give updates regarding the Phoenix EMA Planning Council. A vote may take place regarding this agenda item.

- Special Election Discussion (Vice-Chair)
- Nomination for Community Representative for Executive Committee

E. RWHAP Part A Recipient's Office Update

The Administrative Agent will give updates regarding the Phoenix EMA. A vote may take place regarding this agenda item.

- Notice of Award Announcement
- Reallocation Request

F. Review Policies and Procedures for Committees

The Executive Committee will discuss the plan for updating our policies and procedures by committee.

G. TEAM Committee Update

The Chair of the TEAM Committee will update the Executive Committee with details from the previous meeting.

- Recommendations for New Members
- Recommendations for Change in Roster
- Resignations for Approval

H. CHPS Committee Update

The Chair of the CHPS Committee will update the Executive Committee with details from the previous meeting.

I. STaR Committee Update

The Chair of the STaR Committee will update the Executive Committee with details from the previous meeting.

- Standards to bring to PC for Approval.
- Addition of Committee Chair to Bylaws for Executive Committee Composition.

J. Review and Approve Award from HRSA/HAB for 2021 Grant Year

The Recipient's Office will present the award to the Committee for review and approval. A vote may take place regarding this agenda item.

K. Review of PC budget amount with recipient

The Committee will review and discuss the budget of the Planning Council for the 2021 Grant Year. A vote may take place regarding this agenda item.

L. Design the Assessment of the Efficiency of the Administrative Mechanism

The Committee will review and discuss the Assessment of the Efficiency of the Administrative Mechanism for the 2021/22 Grant Year. A vote may take place regarding this agenda item.

M. Review and Sign Annual Program Terms Report

The Committee will review and sign the Annual Program Terms Report. A vote may take place regarding this agenda item. (Due 90 Days from Notice of Award)

N. Review and Resolve Parking Lot Items

Any unresolved items may be discussed at this time.

O. Current Event Summaries

This is the time for Planning Council members to share a brief summary of current events. Members of the work group cannot propose, discuss, deliberate, or take legal action on any matter voiced during this time.

P. Call to the Public

This is the time for the public to comment. Members of the committee cannot propose, discuss, deliberate, or take legal action on any matter voiced during this time.

Q. Adjourn

Meeting Ground Rules:

- Many attendees are very sensitive to fragrances, so please refrain from using colognes and perfumes at Planning Council meetings or events.
- The public is encouraged to take part in all discussions. However, due to time constraints, the Chair may choose to limit the number of people who may speak and/or the length of time allowed for discussion.
- Everyone is expected to respect the authority of the Chair.
- Anyone who wishes to comment should raise their hand to be recognized to talk.

- Please be courteous when others are talking. No sidebar conversations please.
- Please remain calm and focused on the topic at hand.
- Stay open-minded and flexible to allow for and honor individual difference and diversity.

Video/Telecommunication Conference Information:

Join Zoom Meeting

<https://us02web.zoom.us/j/82490593213?pwd=ZWdGWXRyZlhxS0FVVDBYSkxKWit5dz09>

Join Via Phone: 929-205-6099

Meeting ID: 824 9059 3213

Password: **239703**