



**MARICOPA COUNTY  
CITIZENS AUDIT ADVISORY COMMITTEE MEETING MINUTES**

**Wednesday, January 18, 2023, 10:00 A.M.**

**Voting Members Present:**

Ryan Wimmer, District 1  
William Greene, District 2  
Jenn Siguenza, District 4  
Tammy Ryan, District 5

**Non-Voting Members Present:**

Andrea Cummings, County Attorney's Designee  
Stephanie Gerber, AZ Auditor General's Designee  
Cindy Goelz, County Chief Financial Officer

**Voting Members Absent:**

Representative, District 3

**Non-Voting Members Absent:**

N/A

**Interested Persons Present:**

Dave Glennon, AZ Auditor General's Office  
Bridget Harper, County Deputy Finance Director  
Michael McGee, County Internal Audit Director  
Susan Adams, County Internal Audit Assistant Director  
Patra Carroll, County Internal Audit Manager  
Amanda Zibell, County Internal Audit Business Systems Analyst Sr  
Karen Smith, County Internal Audit Executive Assistant  
Chris Moore, Senior IT Auditor  
Lucia Hatén, County Internal Auditor

**1. Call Meeting to Order**

The meeting was called to order by Chairperson Jennifer Siguenza at 10:00 a.m.

**2. Introductions**

**3. Approval of Minutes**

The motion was made by Ryan Wimmer to approve October 26, 2022, meeting minutes and seconded by Tammy Ryan. The motion passed unanimously.

**4. Review Charter**

Mike McGee provided a copy of the Audit Advisory Committee Charter which was last amended in 2002 and noted that we're supposed to revisit and review this annually. Suggestions were put forth and proposed changes for the recommendations will be reviewed at the next meeting and the committee can vote on whether to move it on to the Board of Supervisors for approval.

#### **5. Internal Audit Updates**

Mr. McGee provided a PowerPoint presentation and discussed the following topics:

- Updates on current events and department initiatives
  - County rebranding
  - Important County retirements
  - Rollout of internal audit portal
  - FY2024 internal audit budget
  - Office organizational changes TBD
  - Upcoming – Countywide ERM goal support

Mr. McGee turned the time over to Chris Moore for an audit overview of Enterprise Technology – Remote Access Management & Security. Mr. Moore discussed the project, answered questions, and turned the time over to Susan Adams. Mrs. Adams discussed the following topics:

- Highlights of audits completed since the last committee meeting
- Status of audits currently in progress
- Status of audit reports under development

The full presentation is available upon request

#### **6. Auditor General Update**

Mr. Glennon provided an update. This is a busy time of year for them. They worked hard the last few months to get the annual comprehensive financial report issued. The outside auditors were able to complete the housing authority audit in time for the county to issue by the December deadline. The report on internal controls and compliance will hopefully be issued by February 20<sup>th</sup>. They are also working on the single audit which is due by March 31<sup>st</sup>.

#### **7. Finance/Budget Update**

Ms. Harper provided an update. They're helping facilitate the single audit. The other big project going on is the expenditure limitation report which is due to the auditors on March 31<sup>st</sup>. Ms. Goelz provided an update from the FY24 planning perspective. The Board of Supervisors is going to hear presentations from elected officials throughout the county and from Joy Rich and her three assistant county managers regarding the requests for the FY24 budget. They are also dealing with the legislators back in session and are monitoring the activity specific to changes that might occur for Maricopa County from a financial perspective.

#### **8. Adjourn**

There being no further business, the meeting was adjourned at 11:00 a.m.

The next meeting is scheduled for Wednesday, March 22, 2023, at 10:00 a.m.



**Prepared by:**

Karen Smith via Teams

Karen Smith

Internal Audit Department

**Approved by:**

Jennifer Siguenza via Teams

Jennifer Siguenza, Chair

Citizens Audit Advisory Committee