

Maricopa County Phoenix EMA Planning Council

Planning Council Minutes

4041 N. Central Avenue, Phoenix, AZ 8501

Planning Council Support Office: (888) 235-1653 Fax: (888) 894.2674



MINUTES

Planning Council

Tuesday, February 23, 2021

ZOOM TELECONFERENCING

Planning Council Members		Planning Council Members		Recipient Staff		Guests	
☎ Steve Gallardo	A	☎ Chuck Albrecht	P	☎ Carmen Batista	P	Rose Conner	
☎ Phyllis Coprich	P	☎ Eric Eason	P	☎ Jeremy Hyvarinen	A	Meaghan Kramer	
☎ Dan Lindell	A	☎ Deborah Elliot	P	☎ Chantie Coleman	A	Jillian Renslow	
☎ Duvia Lozano <i>Alternate: Daniel Iniguez</i>	P P	☎ Eric Moore	P	☎ Karina Tello-Medina	P	Hedda Fay	
☎ Rocko Cook <i>Alternate:</i>	P -	☎ Merlin Gross	P	☎ Lisa Espinosa	A	Cheryl Moats	
☎ Erica TeKampe <i>Alternate: Philip Seeger</i>	P -	☎ Randall Furrow	P	☎ Alaina Rinne	P	Bud Sadler	
☎ Ricardo Fernandez <i>Alternate: Jimmy Borders</i>	P P	☎ Deborah Reardon-Maynard	P	☎ Phyllis Hardy	P	Rose Connor	
☎ Raulina Ashukem	P			☎ Max Porter		Chuck Peterson	
☎ Taylor Kirkman <i>Alternate: Christie Blanda</i>	P P			☎ Leo Pena		Catherine Parker	
☎ Maclovia Little Rabbit Morales	P					John Sapero	
☎ Anthony Holscher	P					Emily Halling	
						Christopher Ferrell	

P = Present EX = Excused Absence A = Absent ☎ = Phone/Zoom

Support Staff: Thomas Rodriguez-Schucker and Michael Koran

Call to order	Randall Furrow, called the meeting to order at 2:35 pm
Determination of Quorum	16 of 21 members present at 2:45 pm QUORUM ESTABLISHED
Welcome and Introductions	The Chair welcomed Planning Council members and guests. The Chair asked everyone to announce their name and for Planning Council members to declare any conflicts of interest for the record.
Approval of the Minutes from December 15, 2020	A motion to approve the January 12, 2021 minutes as amended was made by E. Eason and 2 nd by E. Moore; The agenda was approved by unanimous vote.

Business Item	Discussion / Motion	Action
Chair Update	<p>Randall Furrow updated the planning council with recommendations for appointments to the STaR and the CHPS committees. Duvia Lozano will be the Vice-chair of the STaR committee and Taylor Kirkman will be the Chair of the CHPS committee. I will entertain a motion to approve these new chairs to serve in these positions. The motion was made and the vote was passed unanimously.</p> <p>Debby Elliot will be staying with the planning council for one year to help Rose Conner with the Housing workgroup.</p> <p>Cherri Tomlinson has stepped down from the planning council and we want to thank her for all her years of hard work.</p> <p>Cynthia Trottier has decided not to renew her membership on the planning council. We will thank her for all of her time that she has spent with us on the planning council.</p>	<p>Motion to approve Taylor Kirkman as Chair of CHPS committee and Duvia Lozano as Vice-Chair of the STaR committee.</p> <p>Motion: C. Albrecht</p> <p>Second: A. Holscher</p> <p>In Favor: P. Coprich, D. Lozano, R. Cook, E. Tekampe, R. Fernandez, R. Ashukem, T. Kirkman, M. Morales, A. Holsher, C. Albrecht, E. Eason, D. Elliot, E. Moore, R. Furrow, D. Reardon-Maynard</p> <p>In Opposition: None</p> <p>Abstentions: None</p>
RWHAP Part A Recipient's Office Update	<p>Carmen Batista introduced Leo Pena to the Recipient's Office as the community engagement coordinator.</p> <p>Nutrition - we're reinstating the medical referral form for nutrition and vitamin show services, in compliance with PCN 16-02. Starting in March.</p> <p>We are requiring clients to work with their clinicians to sign the referral form. This requirement was waived during COVID, but it is being reinstated, in accordance with PCN-16-02 Eligible Individuals & Allowable Uses of Funds. Clients will still be able to get their vitamins the same day.</p> <p>We have set up a new housing voucher program, additionally through surveys we have learned that food vouchers have become a necessity. We have upgraded our food voucher program.</p> <p>Shout out to providers who have adapted to remote work and the ability to navigate this during our changing times.</p> <p>We will be discussing the Housing Provider Input Summary at next month's CHPS committee meeting.</p>	

Business Item	Discussion / Motion	Action
Review Part A Expenditure Reports by Service Category	<p>Reviewed reallocation recommendations from the Part A fiscal team. Due to the movement of \$500,000 for ADAP medications, a prior approval for any budget/reallocation changes must be submitted to HRSA.</p> <p>The February reallocations reflect an additional 2 months of billings, past the previous reallocations in December and help to ensure that the programs have adequate buffer across all the service categories so that another Planning Council recommendation is required for year end close out.</p> <p>Entertain a motion to approve the recommended February Allocations from the Recipient’s office.</p>	<p>Motion to Accept the February Allocations</p> <p>Motion: E. Moore</p> <p>Second: D. Elliot</p> <p>In Favor: P. Coprich, D. Lozano, R. Cook, E. Tekampe, R. Fernandez, R. Ashukem, T. Kirkman, M. Morales, A. Holsher, C. Albrecht, E. Eason, D. Elliot, E. Moore, R. Furrow, D. Reardon-Maynard</p> <p>In Opposition: None</p> <p>Abstentions: None</p>
Nominations of Planning Council Co-Chairs	Approved in the Chair Update	Discussion Only. No Action
Planning Council Activity Timeline (PCAT)	This is a living document that the planning council has been reviewing monthly over the past year. A suggestion was made that we may review this twice a year (Ideally February for the beginning of the Grant Year and August after the PSRA session.) so we may create agendas ahead of time.	Discussion Only. No Action

Business Item	Discussion / Motion	Action
Meeting Schedule	Planning Council Support shared the 2021 Grant Year Meeting Schedule for input and approval. Entertained a Motion to accept the 2021 Meeting Schedule.	<p>Motion to Accept the 2021 Meeting Schedule</p> <p>Motion: E. Tekampe</p> <p>Second: D. Lozano</p> <p>In Favor: P. Coprich, D. Lozano, R. Cook, E. Tekampe, R. Fernandez, R. Ashukem, T. Kirkman, M. Morales, A. Holsher, C. Albrecht, E. Eason, D. Elliot, E. Moore, R. Furrow, D. Reardon-Maynard</p> <p>In Opposition: None</p> <p>Abstentions: None</p>

Business Item	Discussion / Motion	Action
TEAM Committee Update	<ul style="list-style-type: none"> • Recruitment and Retention Randall, Thomas, Michael, and I will be participating in a 5-session P-CHAT Recruitment and Retention Learning Collaborative with other PCs and PBs beginning this week and running through June. We can add an additional Part A Consumer member. Would need to be able to attend the 1st meeting this Thursday, 2/25 from 2-3:30 If a part A consumer is interested in joining us for the please reach out to me as soon as possible so I can share more details and get them enrolled. • Chuck reviewed the new updated online application in Survey Monkey. This is now open for applications. (https://www.surveymonkey.com/r/2021PHXMembershipApplication) • Review memberships that are up for renewal, The council approved all of the 8 members that were up for renewal. Randall Furrow, Debby Elliot, Erica Tekampe, Eric Moore, Christie Blanda, Taylor Kirkman, Phil Seeger, Raulina Ashukem • Chuck introduced the new members whose applications were reviewed and recommended by the TEAM Committee. • Meaghan Kramer and Chuck Peterson introduced themselves. • The TEAM Committee recommends all of the new applications for approval. The motion passed unanimously 	<p>Motion to Approve the memberships that are up for renewal as a slate. Motion: R. Cook Second: E. Eason In Favor: P. Coprich, D. Lozano, R. Cook, E. Tekampe, R. Fernandez, R. Ashukem, T. Kirkman, M. Morales, A. Holsher, C. Albrecht, E. Eason, D. Elliot, E. Moore, R. Furrow, D. Reardon-Maynard In Opposition: None Abstentions: None</p> <p>Motion to Approve the new memberships that are up for approval as a slate. Motion: E. Moore Second: E. Tekampe In Favor: P. Coprich, D. Lozano, R. Cook, E. Tekampe, R. Fernandez, R. Ashukem, T. Kirkman, M. Morales, A. Holsher, C. Albrecht, E. Eason, D. Elliot, E. Moore, R. Furrow, D. Reardon-Maynard In Opposition: None Abstentions: None</p>

Business Item	Discussion / Motion	Action
CHPS Committee Update	<p>The Chair recognized Michael Koran who shared the minutes from the last meeting.</p> <p>Rose Conner gave an update from the November Housing Workgroup meeting.</p> <p>Jeremy Hyvarinen shared the 2020 Continuum of Care Data</p> <p>Jeremy also shared the CGM Plan and the HRSA review of the plan.</p> <p>Site visits were conducted in December and reports will be presented at the July meetings.</p>	Discussion Only. No Action
STaR Committee Update	<p>Duvia Lozano shared the update on the STaR committee meeting.</p> <p>We have completed the Mental Health Standard and are working on Substance Abuse and Psychosocial service standards.</p>	Discussion Only. No Action
Ryan White Part B/ADAP Report.	<p>Integrated Plan</p> <ul style="list-style-type: none"> • Integrated Planning • Statewide Coordinated Statement of Need • Needs Assessment <p>Training</p> <ul style="list-style-type: none"> • Academic Detailing • Communities of Practice • MCM Training <p>Online Application – Ryan White</p> <ul style="list-style-type: none"> • Integrated Ryan White eligibility <p>ADCRR Project</p> <ul style="list-style-type: none"> • EIS Services for Linkage to Care <p>Conferences</p> <ul style="list-style-type: none"> • HIV Symposium - Tuesday, May 25, 2021 – Wednesday, May 26, 2021 • HIV/Hepatitis C Conference. 	Discussion Only. No Action
Ryan White Part C Report.	<p>We are currently working on moving more toward in person care instead of Telehealth. Our target is to get to 80% in person and 20% telehealth.</p> <p>We are unrolling our PREP program.</p> <p>We have rolled out At-Home Testing kits. Valleywise will be mailing them to client’s homes in discreet packaging.</p> <p>Two HIV Awareness days in March</p>	Discussion Only. No Action
Ryan White Part D Report.	<p>Halfway through our part D grant year. Still holding our meetings virtually.</p>	Discussion Only. No Action
Ending the HIV Epidemic Report	<p>Community Health Worker (CHW) training program- has completed 85% of the curriculum- they will be contacting partner agencies to promote the program. - The goal is that upon the CHW Curriculum completion we will be able to contract a CHW</p>	Discussion Only. No Action

	<p>Jump Start which is a jail transition project. is in the program development phase - To make sure that we follow all CHS requirements.</p> <p>Viral Load Suppression Campaign - "How low can you go?" Kick Off meeting is scheduled. Will be working with Collaborative Research to conduct community engagement for client feedback on Media Campaign</p> <p>Speakers Bureau - Identified a Partner with Valleywise.</p>	
Parking Lot Items	None at this time.	Discussion Only. No Action
Current Event Summaries	Carmen shared the update regarding the upcoming HRSA Site visit in March.	Discussion Only. No Action
Call to the Public	None	

SCHEDULE OF NEXT MEETINGS

February 23, 2021	12:30 p.m.	Executive Committee	VIA ZOOM
February 23, 2021	2:30 p.m.	Planning Council	VIA ZOOM
March 30, 2021	10:00 a.m.	TEAM Committee	VIA ZOOM
March 30, 2021	12:00 p.m.	CHPS Committee	VIA ZOOM
March 30, 2021	2:30 p.m.	STaR Committee	VIA ZOOM
April 27, 2021	12:30 p.m.	Executive Committee	VIA ZOOM
April 27, 2021	2:30 p.m.	Planning Council	VIA ZOOM
May 25, 2021	10:00 a.m.	TEAM Committee	VIA ZOOM
May 25, 2021	12:00 p.m.	CHPS Committee	VIA ZOOM
May 25, 2021	2:30 p.m.	STaR Committee	VIA ZOOM

Adjournment

3:58 pm

Signature:


Randall Furrow (Jul 16, 2021 12:30 PDT)

Email: randallfurrow@aol.com

Jul 16, 2021







2021.2.23 Planning Council

Final Audit Report

2021-07-16

Created:	2021-07-16
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