



Minutes of the
Maricopa HOME Consortium Public Hearing & Public Meeting
April 20, 2023, 9:30 am

Consortium Members Present:

Jamie Macfarlane, Chair, Maricopa County
Regina Marette, City of Avondale
Karin Bishop, City of Chandler
Matthew Hess, City of Glendale
Jaime Gonzalez, City of Peoria
Mary Witkofski, City of Scottsdale
Adam Lane, City of Surprise
Jennifer Lauria, Town of Gilbert

Others Present:

Alexia Grady, City of Avondale
Chad Beougher, City of Scottsdale
Janae Mitchell, City of Surprise
Wendy Johnson, Maricopa County
Carson Folk, Maricopa County
Emily Garcia, Maricopa County
Shana Ellis, Member of the Public

1. Public Hearing

At 9:35 a.m., Jamie Macfarlane, the Chair, began the April 20, 2023, Maricopa HOME Consortium Public Hearing (held virtually via Microsoft TEAMS). Shana Ellis was present from the public but did not add any comments.

2. Call to Order

At 9:39 a.m., Jamie Macfarlane, the Chair, called to order the April 20, 2023, Maricopa HOME Consortium Public Meeting (held virtually via Microsoft TEAMS).

3. Roll Call

Wendy Johnson called the roll, and a quorum was established.

4. Approval of Minutes

Jamie Macfarlane called for a motion to approve the minutes of the March 16, 2023 monthly HOME Consortium Public Meeting. Regina Marette, City of Avondale made the motion to approve the minutes. The motion was seconded by Karin Bishop, City of Chandler. The motion was passed unanimously.

5. Update: PY 2023 Annual Action Plan and 3-Year Consortium Renewal

Jamie Macfarlane reminded members to email their CPD Representative when they submit their contributions, which is the requirement to trigger the 45-day review. HCD will be contacting the municipalities if there are any questions. HCD is planning to send AAP to Board of Supervisors for approval on May 10th, 2023. Jamie reminded members to give an update to HCD on their 3-Year Consortium Renewal by April 28th, 2023.

6. Update: Quarterly Performance Report

Jamie Macfarlane explained the request for the HOME Quarterly Performance Report and that HCD is available to assist members in filling out the report. Carson Folk offered his assistance and explained how the report templates were generated.

7. Update: Reimbursement Requests and Match Waiver Expiration

Jamie Macfarlane reminded members that the HOME match waiver expired on September 30th, 2023, and that match documentation must be submitted with HOME invoices. Jamie Macfarlane reminded members that HCD must have invoices paid within 30 days of receipt.

8. Roundtable Discussion

Consortium members gave updates and discussed challenges for their cities/town on their HOME activities and services.

9. Call to Public

Jamie Macfarlane called for comments from the public. There were no members of the public in the meeting.

10. Adjournment

There being no other business, the Chair entertained a motion for adjournment by Mary Witkofski, City of Scottsdale, and seconded by Jaime Gonzalez, City of Peoria. The vote was called, and the motion passed unanimously. The meeting was adjourned at approximately 10:05 a.m.

Respectfully submitted,
Carson Folk
Affordable Housing Development Coordinator, Maricopa County

Approved at the 5/18/23 HOME Consortium meeting