



Policy Council Meeting
Monday, April 26, 2021 – 5 pm
By Microsoft Teams

Minutes

1. **Call to order**
Call to order by Marcella Gadberry, Policy Council Chair, at 5:08 pm.
2. **Roll call**
Maria Pacheco, Policy Council Secretary, did roll call. twelve members attended; quorum was established.

POLICY COUNCIL 20-21	PRESENT	VOTING
EHS HOME BASE		
Karina Acuna - Member		
Vacant- Alt		
EHS CENTER BASE		
Carmen Perez - Member	x	x
Yazmin Castro - Member	x	x
Vacant - Alt		
EHS CCP		
Heather Fontenot - Member		
Ivonne Luna - Member		
Carol Iveth Cermenon - Member		
Vacant- Alt		
HS TEMPE/GUADALUPE/SCOTTSDALE CENTER BASED		
Mayada Mohammed - Member	x	x
Hila Cota - Member		
Alyssa Darden - Alt	x	x
Vacant - Alt		
HS CHANDLER/GILBERT CENTER BASED		
Cynthia May - Member		
Selma Alvarez - Member	x	x
Mirna Barreras - Alt	x	x
Dina Levin - Alt		
HS MESA CENTER BASED		
Maysa Manassra - Member		
Joana Ruiz de Alvarez - Member		
Jacqueline Royalty - Member		
Yuri Alcalá - Member	x	x
Marel Lopez - Member	x	x
Maria Pacheco - Member	x	x
Beatriz Zepeda Diaz - Member	x	x
Nereida Beltran Diaz – Alt		
Krystal Ballain – Alt		
Anabel Campos - Alt		
Esthela Perez - Alt		
Tessa Pluma - Alt		
Vicenta Morales Farias - Alt		
Vacant - Alt		
COMMUNITY REPRESENTATIVES		
Sarah Agostinho – Member		
Marcella Gadberry - Member	x	x
Reyna Trujillo - Member	x	x
Vacant - Member		
BOARD OF SUPERVISORS		
Cristina Arzaga-Williams (Liaison non-voting)		
TOTAL (*11 members for quorum)	12	12

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Additional persons present:

	Attendee	Role		Attendee	Role
1.	Nancy Kessay	Family & Community Partnerships Manager	2.	Nickia Newman	PD Content Manager
3.	Michelle Jarosinski	ERSEA Coordinator	4.	Chris DeBois	HS Nurse
5.	Maureen Mason-McCoy	HS Nutritionist	6.	Sheri Simmons	Program Analyst
7.	Jamie Shaver	Grant Accountant	8.	Samantha Huffman	Family Support Specialist
9.	Sylvia Pena	Family Support Specialist	10.	Linda Roldan	ERSEA Assistant
11.	Fabiola Romero	Administrative Assistant			

3. Board of Supervisors liaison report, Cristina Arzaga-Williams

BOS Monthly Report: *Please see report for updates.*

CV19 vaccinations *PFIZIER* are now available for anyone over 16 years of age. Check Maricopa.gov.PH to locate your nearest site. 211 will now have Spanish speaking services. County libraries will open to allow in person services following CDC Health Guidelines for physical Distancing.

4. Head Start Director’s Report, Eve Del Real

EOS be open to public starting May 3rd. Sites will resume in person services June 1. Staff will contact eligible children’s family for our in person six-week Pilot Program. HS will be offering CDA trainings specially for families interested in our vacancy positions available as Teaching staff. Our facilities have prepared twenty classrooms that meet safety standards which included minor renovations and new equipment for resuming in person activities.

5. Program Services Overview (Please see handout)

a. Education and Child Development, Nickia Newman

Teachers have completed parent conferences regarding topic on continuing children’s education throughout the Summer. As a part of our strategies to open our classrooms Professional Development Coaches will begin a four week in service training April 30th. In service training will focus in implementing COVID policies, lesson planning, and providing social emotional support.

b. Family and Community Engagement, Nancy Kessay

Staff follows a communication plan that helps establish family’s engagement during pandemic. HS has partnered with foodbanks that allow staff to pick up food, bring to ESO and have them delivered to family’s doorstep. Provided families with babies essential such Diapers, formulas, and wipes. Since COVID started our new means of communication for our Early Education Program has been through the media such as radio station, digital platforms and advertising adds in our vans. We were able to advocate through CD and trained our staff to help parents work with their kids. We obtained a grant through Desert Industries that will provide clothing, household items etc. to our families in need. Family assessments were completed via telephonic. Despite of all the challenges our department faced during pandemic Maricopa County Human Services Department effectively offered assistances and resources base on family’s needs.

c. ERSEA, Michelle

Currently have 800 children enrolled and 782 in the waiting list. ESO will be open to public beginning May 3rd to assist with enrollment process. HS personnel will begin in person and virtual application trainings on April 30th.

d. Inclusion and Mental Health, Nickia Newman

Inclusion Coordinator LaTonia Roger will begin her new position on May 3rd. Program ensures 10% enrolled children with disabilities, including but not limited to those who are eligible for services under IDEA, and their families receive all applicable program services delivered in the least restrictive possible environment and that they fully participate in all program activities. Mental Health supports children classroom transitions by providing intensive support to staff and families. As part of a three-year rollout the program integrates introductory session of conscious training increases positive behavior, resilience, self-confidence, and academic performance.

e. Health & Nutrition, Chris DeBois and Maureen Mason-McCoy

Program provides high-quality health, oral health, and nutrition services. WIC provides us with a list of information with families visits to the doctor. Any of our families that are already on SNAP, will receive some additional monies added to their EBT card with the pandemic-EBT through May 2021. They may get some extra funds that will account from October 2020-now since none of our children have been in the classroom. This is unlike last March-May when all of our families got this money whether or not they were on SNAP. Now, it’s only for families already on SNAP. Schools from the District will have breakfast and lunches available for students during the Summer.

6. RoadMap to Reopening Maricopa County Head Start Eve DelReal

Roadmap Please see handout. Our Maricopa county director provided safety and sanitation procedures that will be implanted in our EOS and classrooms for resuming in person instruction and services. CDC have recommended the following guidelines as a strategy to support the transition to in person services to effectively support the families.

7. Funding Applications

- **4th Year Continuation of Expansion Early Head Start CCP 20-21**

The Maricopa County Department of Human Services (MCHSD) is requesting funds to continue Early Head Start Expansion services to 96 infants and young children during the annual budget from September 1, 2021 to August 31, 2022. The program requests a total of \$1,891,750 in program operations and \$43,114 in Training and Technical Assistance

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(TTA) funds that are available for the program for the fourth year of the project's five-year period. The area defined for these services is the entire County of Maricopa excluding the city of Phoenix.

- **Award N. 09HP000105 Non-Federal Share Waiver Request**
Non-Federal Share is a statutory requirement of the Head Start Act Section 640(b). As stated in the Act, a grantee agency must provide 20 percent of the total costs of the Head Start program through Non-Federal match unless a waiver has been granted. The Maricopa County Head Start program has successfully collected \$117,067 (25%) of the required Non-Federal Share of \$460,962 and projects to collect a total of \$162,068 by June 30, 2021.

Approval- Mirna Barreras first motion. Yuri Alcala seconded the motion. All present members in favor, no opposes.

8. February 2021 Financial Statements

Grants Accountant, Jamie Shaver, reviewed the financial statements.

Approval – Yuri Alcala first motion. Mirna Barreras seconded it. Unanimous approval for March 2021 Financial Statements.

9. March 29th, 2021 Policy Council Meeting Minutes

Approval –Yuri Alcala did motion to approved. Approved by all members present, no opposes.

10. Policy Council members Reports

There are no reports from the members.

11. Call to the public

Parents had questions regarding SNAP benefit increased; *USDA increases Emergency SNAP Benefit to ensure COVID-19 relief reaches those struggling the most.*

12. Adjournment

Yuri Alcala call a motion to adjourn the meeting. Motion approved by all members. Meeting adjourned at 6:25 pm.

Next meeting:

- Monday May 24^h, 2021 at 5:00 pm by Microsoft Teams

All parents are invited to attend all Policy Council meetings.