

Approved Minutes of the Maricopa HOME Consortium Public Meeting

July 18, 2019

9:30 a.m.

Consortium Members Present:

Sandy Lopez, City of Avondale (telephonically)
Karin Bishop, City of Chandler
Melanie Dykstra, Town of Gilbert
Jamie Macfarlane, City of Glendale
Rachel Milne, Chair, Maricopa County
Jaime Gonzalez, City of Peoria
Adam Lane, City of Surprise

Others Present:

Richard Thomason, HUD
Carissa Cyr, Maricopa County
Regina Marette, Maricopa County
Lina Alam, Maricopa County
Matt Utyro, Maricopa County
Tia LaFrambois, City of Glendale
Melissa Galvez, City of Glendale
Adriane Clarke, City of Surprise
Renee Ayres-Benavidez, City of Peoria

1. Call to Order

At 9:34 a.m., Rachel Milne, the Chair, called to order the July 18, 2019 Maricopa HOME Consortium Public Meeting, held in the Roosevelt Room, at 234 North Central Ave., 3rd Floor, Phoenix, Arizona 85004.

2. Roll Call

Regina Marette called the roll and a quorum was established.

3. Approval of Minutes (6/20/19)

Rachel Milne called for a motion to approve the minutes of the June 20, 2019 monthly HOME Consortium Public Meeting. Melanie Dykstra motioned to approve. The motion was seconded by Karin Bishop and passed unanimously.

4. HUD Updates

Rich Thomason of HUD gave an update on staffing at HUD. Dave Uhler, a CPD representative for some of the consortium members, retired and his position will not be filled at this time. The new Region IV Director, Kimberly Nash, is from Office of the General Counsel at HUD. HUD is holding the annual "All Grantee Meeting" on August 8th in Phoenix.

5. 2019 HOME Funding Amendments

Regina asked the Consortium to complete Work Statements by August 1st.

6. HOME Consortium 3 Year IGA final acceptance due June 30th

Rachel stated that there was a request to remove the indemnification clauses. However, County Risk Management will not allow it to be removed. At this time, it looks like the latest version of the 3 Year IGA that was submitted to the consortium members on June 11, 2019 will be the final draft. The County will resend it once we have final approval. Rachel asked the members to start thinking about getting the 3 Year IGA on their council agendas this fall.

7. Consolidated Plan / Analysis of Impediments of Fair Housing

Carissa stated that the County had procured WES, and they were already starting to compile data for the Con Plan. The online surveys for the Needs Assessment and Analysis of Impediments should be finalized soon, and the County will send those links out to Consortium Members to send to their networks. Carissa asked that they please widely distribute so that we can ensure a high level of citizen participation.

Carissa stated that the County has finalized its dates for community input meetings. They will occur in El Mirage on August 27, in Tolleson on August 28, and in Gilbert August 29 to ensure we have east and west valley participation. Participation in these is encouraged. Carissa asked that members document their citizen participation efforts so that all efforts can be included in the Consortium Con Plan.

8. CAPER

Carissa stated that the Consortium contributions request for the County CAPER would be sent soon, and to please submit these by the deadline. The County will send a list of all HOME activities completed in IDIS during PY18 to each jurisdiction.

Carissa noted that the number of closed activities saw an increase of 109% from PY17 to PY18. Regina noted that 2017 Program Income for the entire consortium has been fully spent.

9. Environmental Review Discussion

Rachel stated that a consortium member has asked for Environmental Reviews to be a standing agenda item. Rachel said a consortium member has requested that if there are any members soliciting for a Request for Quote (RFQ) that has cooperative language agreement to please share. She stated that the City of Phoenix recently had an RFQ with a Qualified Vendor List (QVL) that they would be willing to share.

Rachel noted that the County does not have any outstanding environmental reviews at this time. She also asked that for CENST's (Owner occupied housing rehabilitation and down payment assistance projects) that you allow at least a week for approval and even more time for a CEST.

10. Consortium Member Updates

Members in the room and on the conference call provided an update on their programs.

11. Call to Public

The public had no comment.

12. Adjournment

There being no other business, the Chair entertained a motion for adjournment by Karin Bishop and seconded by Jaime Gonzalez. The motion passed unanimously. The meeting was adjourned at approximately 10:11 a.m. The next scheduled public meeting will be 8/15/2019 unless there are no discussion items, in which case it will be cancelled. If there are a limited number of agenda items the meeting will be held telephonically. It was proposed that the September meeting be hosted by one of the consortium members.

Respectfully submitted,

Regina Marette, Recording Secretary