



**Maricopa County Air Quality Department**

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# Create an Account for the Dust and Miscellaneous Portal

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How to Create an Account for Submission of an  
Application through the Dust and Miscellaneous Portal

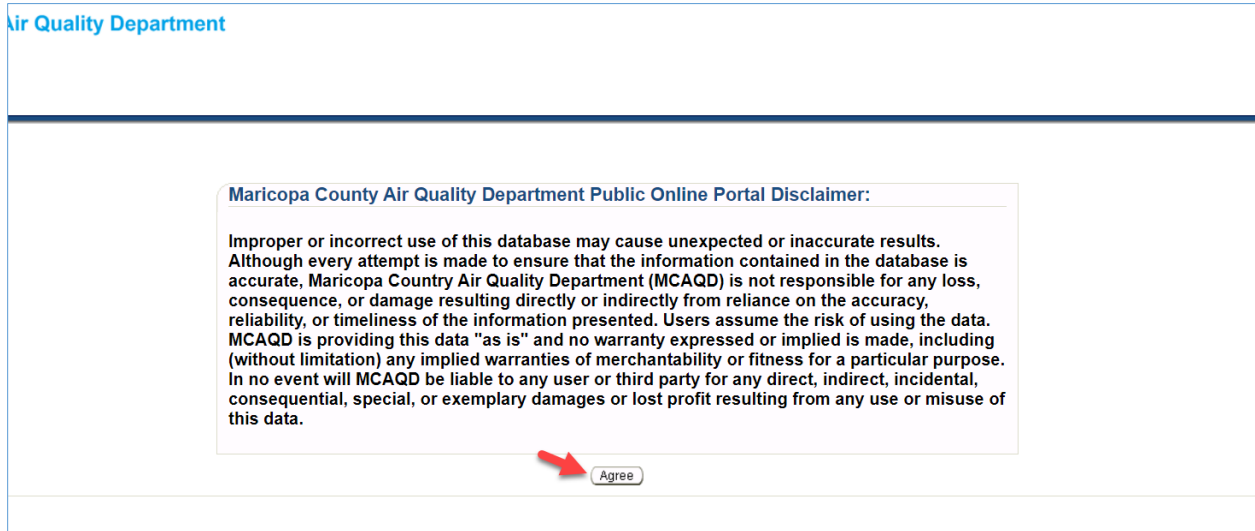
**Maricopa County Air Quality Department**

**October 2022**

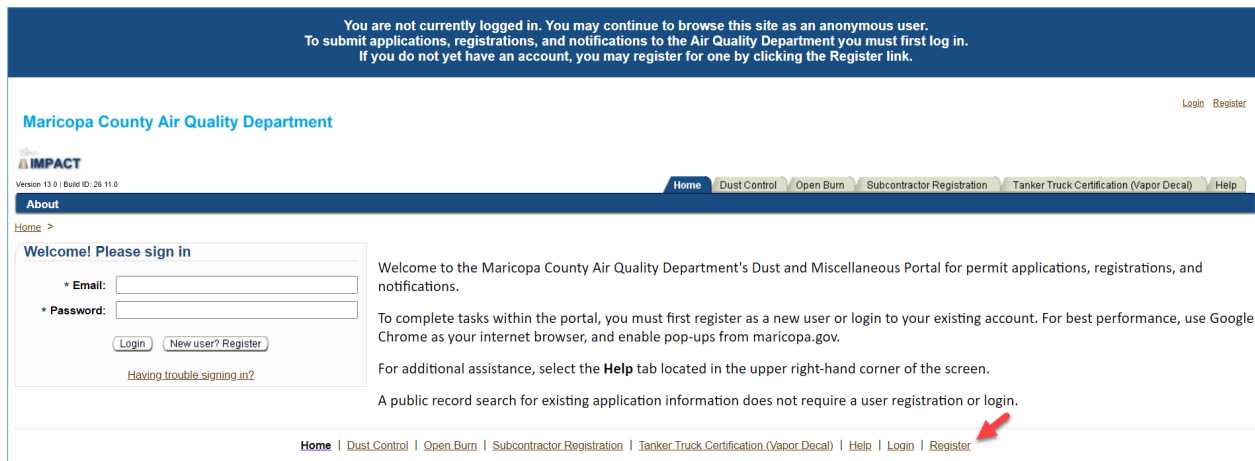
## How to Create an Account

### Step 1

Using Google Chrome, access the [Dust and Miscellaneous Portal](#). After reviewing the disclaimer, select **Agree**.

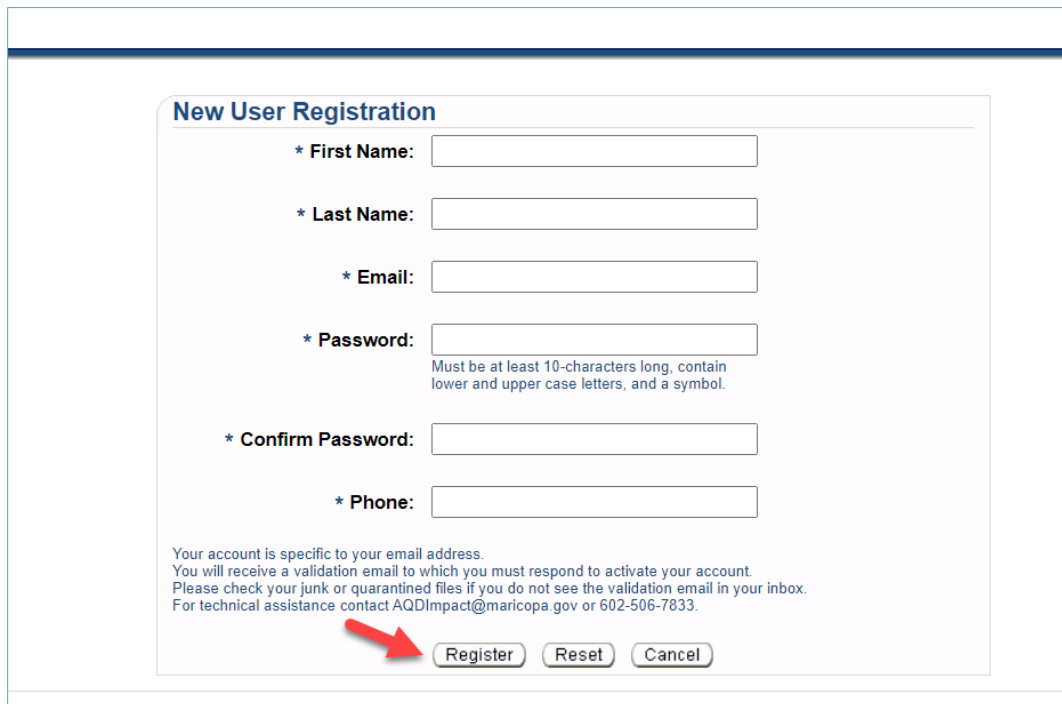


From the Home screen, select **Register**.



## Step 2

Complete the required information within the New User Registration. Write down your email address and password used to reference later. Select **Register**.



**New User Registration**

\* First Name:

\* Last Name:

\* Email:

\* Password:   
Must be at least 10-characters long, contain lower and upper case letters, and a symbol.

\* Confirm Password:

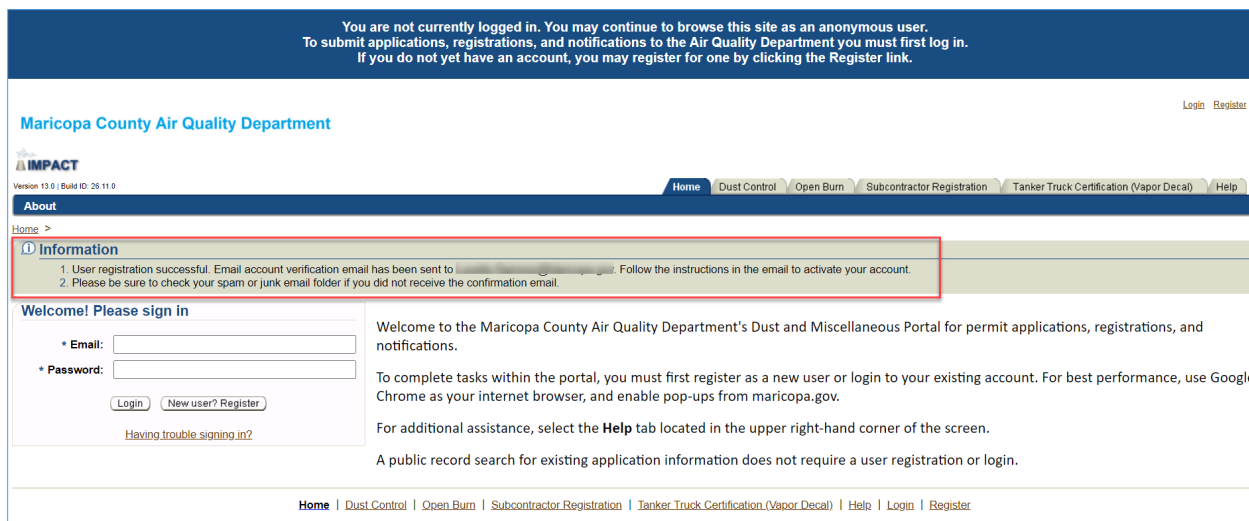
\* Phone:

Your account is specific to your email address.  
You will receive a validation email to which you must respond to activate your account.  
Please check your junk or quarantined files if you do not see the validation email in your inbox.  
For technical assistance contact AQDImpact@maricopa.gov or 602-506-7833.

[Register](#) [Reset](#) [Cancel](#)

## Step 3

The portal will redirect you to the Home page where you will see a notification at the top. The notification states that user registration was successful, and a confirmation email with a link to activate your account has been sent to the email address entered in the previous step.



You are not currently logged in. You may continue to browse this site as an anonymous user.  
To submit applications, registrations, and notifications to the Air Quality Department you must first log in.  
If you do not yet have an account, you may register for one by clicking the Register link.

Maricopa County Air Quality Department [Login](#) [Register](#)

IMPACT  
Version 13.0 | Build ID: 25.11.0

[Home](#) [Dust Control](#) [Open Burn](#) [Subcontractor Registration](#) [Tanker Truck Certification \(Vapor Decal\)](#) [Help](#)

**Information**

1. User registration successful. Email account verification email has been sent to [redacted]. Follow the instructions in the email to activate your account.
2. Please be sure to check your spam or junk email folder if you did not receive the confirmation email.

**Welcome! Please sign in**

\* Email:

\* Password:

[Login](#) [New user? Register](#)

[Having trouble signing in?](#)

Welcome to the Maricopa County Air Quality Department's Dust and Miscellaneous Portal for permit applications, registrations, and notifications.

To complete tasks within the portal, you must first register as a new user or login to your existing account. For best performance, use Google Chrome as your internet browser, and enable pop-ups from maricopa.gov.

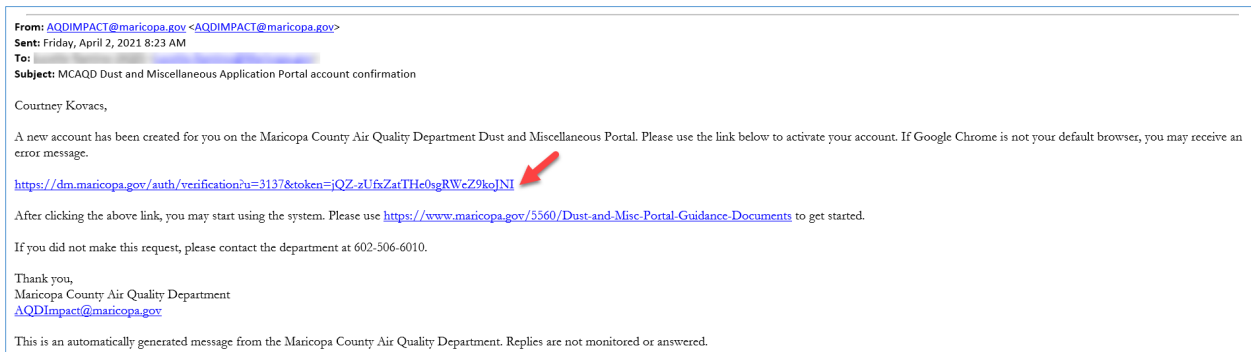
For additional assistance, select the **Help** tab located in the upper right-hand corner of the screen.

A public record search for existing application information does not require a user registration or login.

[Home](#) | [Dust Control](#) | [Open Burn](#) | [Subcontractor Registration](#) | [Tanker Truck Certification \(Vapor Decal\)](#) | [Help](#) | [Login](#) | [Register](#)

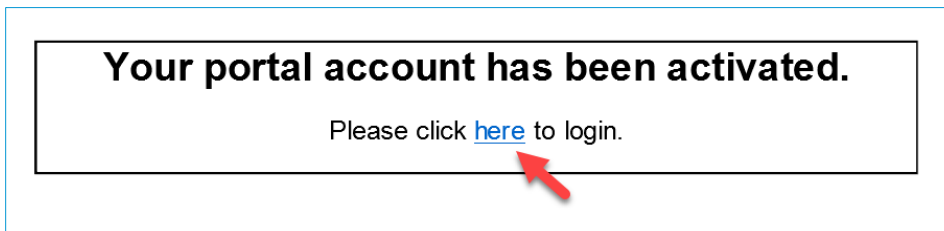
Click on the link provided in the email to activate your account. **Your account will not be functional until it has been activated.**

## Sample Email with Activation Link



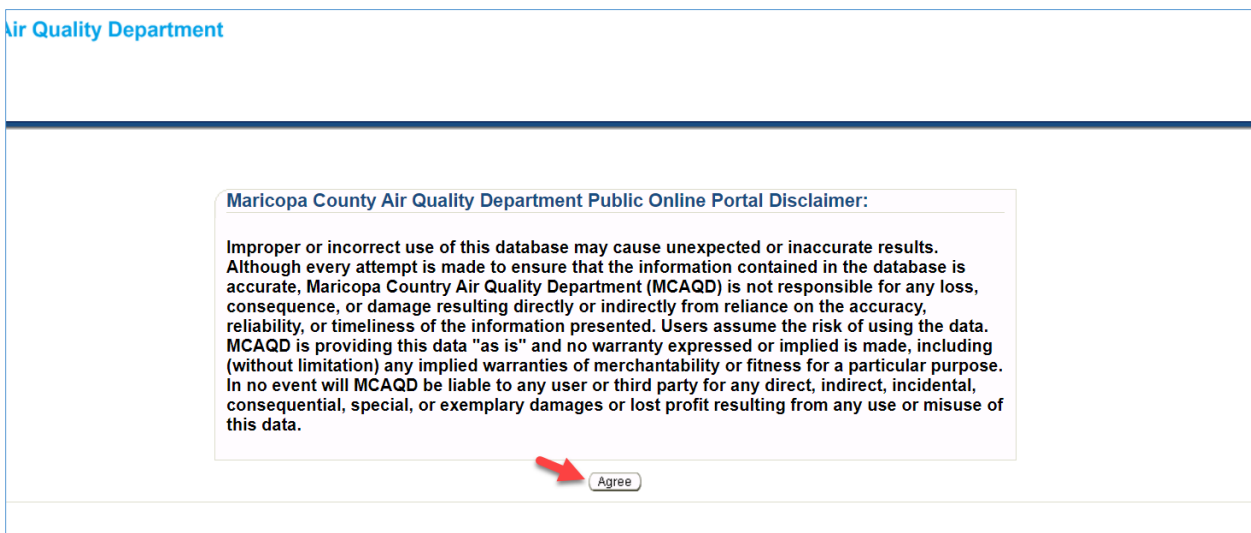
## Step 4

Once the link has been accessed, the account is activated. Select **Here** to login.



## Step 5

The portal will take you to the disclaimer, select **Agree**.



Select **Login** at the bottom of the page.

The screenshot shows the Maricopa County Air Quality Department website. At the top, a dark blue banner contains the text: "You are not currently logged in. You may continue to browse this site as an anonymous user. To submit applications, registrations, and notifications to the Air Quality Department you must first log in. If you do not yet have an account, you may register for one by clicking the Register link." Below this, the website header includes the department name, version information, and a navigation menu with links for Home, Dust Control, Open Burn, Subcontractor Registration, Tanker Truck Certification (Vapor Decal), and Help. The main content area features a "Welcome! Please sign in" section with input fields for email and password, and buttons for "Login" and "New user? Register". A link for "Having trouble signing in?" is also present. To the right, there is explanatory text about the portal's requirements and a public record search. At the bottom of the page, a navigation bar includes links for Home, Dust Control, Open Burn, Subcontractor Registration, Tanker Truck Certification (Vapor Decal), Help, Login, and Register. A red arrow points to the "Login" link in this bottom navigation bar.

Enter your email and password and select **Login**.

This is a close-up screenshot of the "Welcome! Please sign in" form. It contains two input fields: "\* Email:" and "\* Password:". Below the fields are two buttons: "Login" and "New user? Register". A red arrow points directly to the "Login" button. At the bottom of the form, there is a link that says "Having trouble signing in?".

## Step 6

After logging in, the portal will direct you back to the Home page. You can now begin a new application, registration, and/or notification by selecting the appropriate tabs or links.

**Maricopa County Air Quality Department**

IMPACT

Version 13.0 | Build ID: 26.11.0

Welcome Courtney Kovacs

Profile Logout

Home | Dust Control | Open Burn | Subcontractor Registration | Tanker Truck Certification (Vapor Decal) | Invoices | Help

About

Home >

**Welcome, Courtney Kovacs**

- [My Dust Control Applications](#)
- [My Open Burn Applications](#)
- [My Subcontractor Registrations](#)
- [My Vapor Tightness Records](#)

Welcome to the Maricopa County Air Quality Department's Dust and Miscellaneous Portal for permit applications, registrations, and notifications.

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For additional assistance, select the **Help** tab located in the upper right-hand corner of the screen.

A public record search for existing application information does not require a user registration or login.

Home | Dust Control | Open Burn | Subcontractor Registration | Tanker Truck Certification (Vapor Decal) | Invoices | Help | Profile | Logout

For instructions on how to complete an application, access help documents at the Maricopa County Air Quality Department [website](#). Please contact the department at 602-506-6010 or email [AQPermits@maricopa.gov](mailto:AQPermits@maricopa.gov) for further assistance.