



Travel Reduction and Outreach Division

Phone: 602.506.6010

Email: AQMail@Maricopa.gov

Maricopa.gov/AQ

CleanAirMakeMore.com



## MARICOPA COUNTY TRAVEL REDUCTION PROGRAM REGIONAL TASK FORCE Teleconference Meeting (all participants joined via GoToMeeting)

Jerry Geering, Chairman  
December 15, 2020

### MEMBERS PRESENT

Annie Foster                      Jerry Geering  
Kim Passante                      Terry Solis  
Tina Wesoloskie

### ABSENT

Chelsie Hockersmith  
Jean Woltjer  
Sheila Johnson

### STAFF / VISITORS PRESENT

Kristen Weston-Smith, Morgan Wohlbrandt, Joel Fowler, Greg Moeller – Maricopa County TRP  
Peter Muthig – Deputy County Attorney  
Lillan Duarte – Valley Metro  
Amanda Luecker – AZ Department of Environmental Quality  
Kira Bastyr – XPO Logistics  
Eric Mininson – DoubleTree by Hilton Phoenix North  
Claudia Ochoa – Delta Air Lines, Inc.  
Evan Jennings – KPS Global  
Karika Bridgers – Intel

### Call to Order

Jerry Geering called the meeting to order at 9:33 a.m. (quorum present).

### Meeting Minutes

Terry Solis motioned to approve the November 17, 2020 minutes and Kim Passante seconded. Annie Foster voted aye and the motion passed.

### Variance Requests

Delta Air Lines, Inc. – Kristen Weston-Smith said the employer submitted a variance request extension to suspend the awarding of incentives through December 2020. She also stated TRP supported the variance request. Terry Solis motioned to approve the variance request and Annie Foster seconded. Kim Passante voted aye and the motion passed.

Dignity Health – Chandler – Kristen Weston-Smith said the organization is in the healthcare industry and that the variance request was for the survey, plan submittal, and incentives until July 2021. She also stated TRP supported the variance. Kim Passante motioned to accept the variance request through June 30, 2021. Terry Solis seconded. Annie Foster voted aye and the motion passed.

Dignity Health – Gilbert – Kim Passante motioned to accept the variance request through June 30, 2021. Terry Solis seconded. Annie Foster voted aye and the motion passed.

Maryland Gardens Care Center – Kristen Weston-Smith said the employer is requesting a variance from surveys, plan submittal, and incentives. Kim Passante motioned to approve the variance request through April 30, 2021. Terry Solis seconded. Annie Foster voted aye and the motion passed.

Mesa Christian Health – Kristen Weston-Smith said the employer is requesting a variance from surveys, plan submittal, and incentives. Kim Passante motioned to approve the variance request through April 30, 2021. Terry Solis seconded. Annie Foster voted aye and the motion passed.

Dignity Health – Kristen Weston-Smith said the employer is requesting a variance from surveys, plan submittal, and incentives. Kim Passante motioned to approve the variance request through May 30, 2021. Annie Foster seconded. Terry Solis voted aye and the motion passed.

Rio Vista Post Acute Rehabilitation – Kristen Weston-Smith said the employer is requesting a variance from surveying in 2020 and would continue to follow previously approved plan. Terry Solis motioned to approve the variance request through July 31, 2020 and Kim Passante seconded. Annie Foster voted aye and the motion passed.

Vi at Silverstone – Kristen Weston-Smith said the employer is requesting a variance from surveys, plan submittal, and incentives. Kim Passante motioned to approve the variance request through March 31, 2021 and Terry Solis seconded. Annie Foster voted aye and the motion passed.

### **Enforcement Action Requests**

Arizona Automotive Institute – Kristen Weston-Smith said the organization has a new TC and needs to submit a travel reduction plan. Kim Passante motioned to give the employer a final seven days to submit an approvable plan and Annie Foster seconded. Terry Solis voted aye and the motion passed.

Bradford Alan Co. – Kristen Weston-Smith said the organization needed to submit surveys and were being sent paper surveys to assist with compliance. Kim Passante motioned to give the employer a final seven days to submit surveys and Terry Solis seconded. Annie Foster voted aye and the motion passed.

Dillon Precision Products, Inc. – Kristen Weston-Smith said the organization needed to submit surveys and were being sent paper surveys to assist with compliance. Kim Passante motioned to give the employer a final seven days to submit surveys and Annie Foster seconded. Terry Solis voted aye and the motion passed.

DoubleTree by Hilton Phoenix North – Kristen Weston-Smith said no surveys had been completed. Eric Mininson said the organization was below 50 employees and thought they didn't need to do the survey. Jerry Geering and Kristen Weston-Smith specified documentation is needed to exempt an organization for having under 50 employees. Eric stated he would try to get the required number of surveys completed. Terry Solis motioned to give the employer a final seven days to submit an approvable plan and Annie Foster seconded. Kim Passante voted aye and the motion passed.

Frito Lay North America, Inc. – Kristen Weston-Smith said the organization needs to submit a travel reduction plan. Annie Foster motioned to give the employer a final seven days to submit an approvable plan and Terry Solis seconded. Kim Passante voted aye and the motion passed.

Gainey Ranch Golf Club – Kristen Weston-Smith said the organization needs to submit a travel reduction plan and does appear to still be open. Terry Solis motioned to give the employer a final seven days to submit an approvable plan and Kim Passante seconded. Annie Foster voted aye and the motion passed.

Hilton Phoenix/Mesa – Kristen Weston-Smith the organization needs to submit a travel reduction plan and does appear to still be open. Terry Solis motioned to give the employer a final seven days to submit an approvable plan and Annie Foster seconded. Kim Passante voted aye and the motion passed.

Jacobs Engineering – Kristen Weston-Smith said the organization needs to submit surveys and the organization needs additional time. Kim Passante motioned to give the employer a final seven days to submit surveys and Annie Foster seconded. Terry Solis voted aye and the motion passed.

Origami Owl – Kristen Weston-Smith said the organization needs to submit surveys and the TC has been in contact. Terry Solis motioned to give the employer a final seven days to submit surveys and Annie Foster seconded. Kim Passante voted aye and the motion passed.

Phoenix Country Club – Kristen Weston-Smith said surveys had been submitted and no further enforcement action was necessary.

Phoenix Marriott Tempe at the Buttes – Kristen Weston-Smith said the organization needs to submit a travel reduction plan and does appear to still be open. Kim Passante motioned to give the employer a final seven days to submit an approvable plan and Annie Foster seconded. Terry Solis voted aye and the motion passed.

Schenker, Inc. – Kristen Weston-Smith said the organization needs to submit a plan and does appear to still be open. Terry Solis motioned to give the employer a final seven days to submit an approvable plan and Annie Foster seconded. Kim Passante voted aye and the motion passed.

Sun Orchard, Inc. – Kristen Weston-Smith said a plan was received and no further enforcement action was necessary.

UPS – Kristen Weston-Smith said the organization needs to submit surveys at 3 sites. Kim Passante motioned to give the employer a final seven days to submit surveys and Terry Solis seconded. Annie Foster voted aye and the motion passed.

Valor IT, Inc. – Kristen Weston-Smith said the organization needs to submit surveys at 1 site. Terry Solis motioned to give the employer a final seven days to submit surveys and Annie Foster seconded. Kim Passante voted aye and the motion passed.

Vitron Manufacturing – Kristen Weston-Smith said no surveys had been received and the TC had not submitted the required documentation showing under 50 employees to be exempted from the program. Annie Foster motioned to give the employer a final seven days to submit surveys and Terry Solis seconded. Kim Passante voted aye and the motion passed.

XPO Logistics – Kristen Weston-Smith said the organization needs to submit surveys and that they were being sent paper surveys to assist with compliance. Kira Bastyr said it had been hard to gain survey responses using only electronic surveys and requested additional survey time. Kim Passante motioned to give the employer a final fourteen days to submit surveys and Terry Solis seconded. Annie Foster voted aye and the motion passed.

### **Plans Offered with ‘Disapprove’ Recommendation**

Empercon - Constar – Kristen Weston-Smith said the plan needed cosmetic changes, signature and budget updates, and telecommute documentation. Kim Passante motioned to accept staff’s disapprove recommendation and give the employer 7 days to submit a revised plan. Annie Foster seconded. Terry Solis voted aye and the motion passed.

### **Consent Agenda**

Kim Passante recused herself from FedEx Services. Annie Foster motioned to approve all plans on the consent agenda and Terry Solis seconded. Kim Passante voted aye and the motion passed.

### **Open Items**

FedEx Freight - North – Kristen Weston-Smith said documentation was received and the RFD and NOV were closed.

Origami Owl – Kristen Weston-Smith said documentation was received and the RFD and NOV were closed.

Ticketmaster – Kristen Weston-Smith said the organization’s Maricopa County location was closed and no further enforcement action was needed.

AutoNation Nissan Tempe – Kristen Weston-Smith said documentation was received and the RFD and NOV were closed.

Avondale, City of – Kristen Weston-Smith said a plan had been submitted and the NOV was closed.

BrightView Landscapes, Inc. – Kristen Weston-Smith said the employer had been referred to the county attorney for further enforcement.

Bechtel Corporation – Kristen Weston-Smith said a revised plan had been received and was approved at #10 on the consent agenda.

Gardens of Scottsdale, The – Kristen Weston-Smith said a new TC was working with an auditor on plan revisions.

MDS Communications Corporation – Kristen Weston-Smith said a revised plan had been received and was approved at #22 on the consent agenda.

Roman Catholic Diocese of Phx: Simon/Jude – Kristen Weston-Smith said a revised plan had been received and was approved at #29 on the consent agenda.

University of Arizona – College of Medicine Phx – Kristen Weston-Smith said a plan had been submitted and the NOV was closed.

WinCo Foods, LLC – Kristen Weston-Smith said a revised plan was submitted but did not have the requested revisions and an auditor was working with the TC to further revise plan.

### **Discussion / Action**

Chairman Reappointment/Elections – Tina Wesoloskie led a vote to reelect Jerry Geering as Chairman of the Task Force. No additional nominations were provided. Terry Solis motioned to reappoint Jerry Geering as the Chairman of the Maricopa County Travel Reduction Program Regional Task Force and Kim Passante seconded. Annie Foster voted aye and the motion passed.

Variance Request Discussion for Other Industries – Kristen Weston-Smith requested Task Force members think on specific industries struggling during the COVID-19 pandemic that may need to submit variance requests. She also shared that a variance request application had been created to simplify the process and was posted online.

Telework Plan Options – Kristen Weston-Smith stated many employers are moving their workforce to teleworking and TRP staff were planning to create a travel reduction plan format for these employers. Annie Foster shared her experience with her current teleworking conditions and the options her organization is offering to teleworking employees.

### **Valley Metro**

Lillian Duarte reviewed the update.

### **Call to Public**

None.

### **Updates from Chairman and Other Members**

Tina Wesoloskie shared three Task Force members had reappointments to be voted on at the next Board of Supervisors meeting. She also added she would be stepping down as Assistant Chairman and asking the board to appoint Kristen Weston-Smith.

### **Adjournment**

Kim Passante motioned to adjourn the meeting and Annie Foster seconded. Terry Solis voted aye and the motion passed (11:13 a.m.). The next meeting will be Tuesday, January 12, 2021.