



MARICOPA COUNTY TRAVEL REDUCTION PROGRAM REGIONAL TASK FORCE

Teleconference Meeting (all participants joined via GoToMeeting)

Jerry Geering, Chairman

February 2, 2021

MEMBERS PRESENT

Annie Foster Brian Parkey
Chelsie Hockersmith Jerry Geering
Kim Passante Kristen Weston-Smith
Sheila Johnson Terry Solis

ABSENT

Jean Woltjer

STAFF / VISITORS PRESENT

Greg Moeller, Joel Fowler, Morgan Wohlbrandt, Tina Wesoloskie – Maricopa County TRP
Peter Muthig, Talia Offord – Maricopa County Attorney's Office
Abigail Cooksey-Williams – Valley Metro
Amanda Luecker – AZ Department of Environmental Quality
Nora Castillo – Ancora Education
Lora El-Sheikh - Honeywell
Emily Hinkle – Intel
Cecil Autry, Kendra Beseler – Liberty Mutual

Call to Order

Jerry Geering called the meeting to order at 9:32 a.m. (quorum present).

Meeting Minutes

Kim Passante motioned to approve the January 12, 2021 minutes and Chelsie Hockersmith seconded. Annie Foster and Brian Parkey voted aye and the motion passed.

Variance Requests

Abrazo – Arizona Heart Institute – Kristen Weston-Smith said the employer submitted a variance request from surveying, implementing measures, and plan submittal through June 2021 due to having under 50 employees. Task Force members questioned how many employees the organization had and how long they had been under 50 employees. Kim Passante motioned to deny the variance request unless additional information or clarification could be provided on the employee count and Terry Solis seconded. Annie Foster, Brian Parkey, Chelsie Hockersmith, Sheila Johnson voted aye and the motion passed.

Bright Event Rentals LLC – Kristen Weston-Smith said the employer submitted a variance request from awarding incentives until September 2021 due to a reduction in staff. Terry Solis motioned to accept the variance request and Sheila Johnson seconded. Annie Foster, Brian Parkey, Chelsie Hockersmith, and Kim Passante voted aye and the motion passed.

LabCorp – Kristen Weston-Smith said the employer submitted a variance request from surveying and awarding incentives. She also stated the employer currently is surveying and has reached a 43% response rate. Kim Passante motioned to accept the variance request from awarding incentives to

July 1, 2021 and deny the survey variance request. Annie Foster seconded. Brian Parkey, Chelsie Hockersmith, Sheila Johnson, and Terry Solis voted aye and the motion passed.

Outback Steakhouse – Kristen Weston-Smith said the employer is requesting a variance from plan submittal for a year. She also stated the employer reported under 50 employees at all sites and had provided employee schedules but no other exemption documentation. Kim Passante motioned to deny the variance request and ask the employer to provide additional documentation to support exemption from TRP. Annie Foster seconded. Brian Parkey, Chelsie Hockersmith, Sheila Johnson and Terry Solis voted aye and the motion passed.

Enforcement Action Requests

Abrazo – Arizona Heart Institute – Kristen Weston-Smith said TRP was requesting the Task Force issue a seven day letter for the employer to complete more surveys. Sheila Johnson motioned to give the employer a final seven days to submit surveys and Terry Solis seconded. Annie Foster, Brian Parkey, Chelsie Hockersmith, and Kim Passante voted aye and the motion passed.

Addictive Desert Designs – Kristen Weston-Smith said TRP was requesting the Task Force issue a seven day letter for the employer to complete more surveys. Terry Solis motioned to give the employer a final seven days to submit surveys and Annie Foster seconded. Brian Parkey, Chelsie Hockersmith, Kim Passante, and Sheila Johnson voted aye and the motion passed.

Alta Mesa – The Groves – Kristen Weston-Smith said TRP was requesting the Task Force issue a seven day letter for the employer to complete more surveys. Chelsie Hockersmith motioned to give the employer a final seven days to submit surveys and Sheila Johnson seconded. Annie Foster, Brian Parkey, Kim Passante, and Terry Solis voted aye and the motion passed.

Ancora Education – Nora Castillo stated the organization had reached a 44% response rate and would continue working on it. Annie Foster motioned to give the employer a final seven days to submit surveys and Sheila Johnson seconded. Brian Parkey, Chelsie Hockersmith, Kim Passante, and Terry Solis voted aye and the motion passed.

Arrowhead Lexus – Kristen Weston-Smith said TRP was requesting the Task Force issue a seven day letter for the employer to complete more surveys. Annie Foster motioned to give the employer a final seven days to submit surveys and Terry Solis seconded. Brian Parkey, Chelsie Hockersmith, Kim Passante, and Sheila Johnson voted aye and the motion passed.

Chapman BMW I-10 LLC – Kristen Weston-Smith said TRP was requesting the Task Force issue a seven day letter for the employer to complete more surveys. Brian Parkey motioned to give the employer a final seven days to submit surveys and Kim Passante seconded. Annie Foster, Chelsie Hockersmith, Sheila Johnson, and Terry Solis voted aye and the motion passed.

Copper State Bolt & Nut Co. – Kristen Weston-Smith said TRP was requesting the Task Force issue a seven day letter for the employer to complete more surveys. Annie Foster motioned to give the employer a final seven days to submit surveys and Sheila Johnson seconded. Brian Parkey, Chelsie Hockersmith, Kim Passante, and Terry Solis voted aye and the motion passed.

Coulter Cadillac – Kristen Weston-Smith said TRP was requesting the Task Force issue a seven day letter for the employer to complete more surveys. Annie Foster motioned to give the employer a final seven days to submit surveys and Kim Passante seconded. Brian Parkey, Chelsie Hockersmith, Sheila Johnson and Terry Solis voted aye and the motion passed.

DLR Group – Kristen Weston-Smith said TRP was requesting the Task Force issue a seven day letter for the employer to complete more surveys. Sheila Johnson motioned to give the employer a final seven days to submit surveys and Annie Foster seconded. Brian Parkey, Chelsie Hockersmith, Kim Passante, and Terry Solis voted aye and the motion passed.

Dolphin Casting – Kristen Weston-Smith said TRP was requesting the Task Force issue a seven day letter for the employer to complete more surveys. Terry Solis motioned to give the employer a final seven days to submit surveys and Annie Foster seconded. Brian Parkey, Chelsie Hockersmith, Kim Passante, and Sheila Johnson voted aye and the motion passed.

DoubleTree Resort by Hilton Paradise Valley – Kristen Weston-Smith said TRP was requesting the Task Force issue a seven day letter for the employer to complete more surveys. Terry Solis motioned to give the employer a final seven days to submit surveys and Annie Foster seconded. Brian Parkey, Chelsie Hockersmith, Kim Passante, and Sheila Johnson voted aye and the motion passed.

FedEx Ground - Chandler – Kristen Weston-Smith said TRP was requesting the Task Force issue a seven day letter for the employer to complete more surveys. Kim Passante motioned to give the employer a final seven days to submit surveys and Terry Solis seconded. Annie Foster, Brian Parkey, Chelsie Hockersmith, and Sheila Johnson voted aye and the motion passed.

Genesis HealthCare – Kristen Weston-Smith said TRP was requesting the Task Force issue a seven day letter for the employer to complete more surveys. Terry Solis motioned to give the employer a final seven days to submit surveys and Kim Passante seconded. Annie Foster, Brian Parkey, Chelsie Hockersmith, and Sheila Johnson voted aye and the motion passed.

Hilton Phoenix Airport – Kristen Weston-Smith said TRP was requesting the Task Force issue a seven day letter for the employer to complete more surveys. Sheila Johnson motioned to give the employer a final seven days to submit surveys and Brian Parkey seconded. Annie Foster, Chelsie Hockersmith, Kim Passante, and Terry Solis voted aye and the motion passed.

Hilton Phoenix/Mesa – Kristen Weston-Smith said TRP was requesting the Task Force issue a seven day letter for the employer to complete more surveys. Sheila Johnson motioned to give the employer a final seven days to submit surveys and Terry Solis seconded. Annie Foster, Brian Parkey, Chelsie Hockersmith, and Kim Passante voted aye and the motion passed.

Hilton Scottsdale Resort & Villas – Kristen Weston-Smith said TRP was requesting the Task Force issue a seven day letter for the employer to complete more surveys. Terry Solis motioned to give the employer a final seven days to submit surveys and Brian Parkey seconded. Annie Foster, Chelsie Hockersmith, Kim Passante, and Sheila Johnson voted aye and the motion passed.

J.O. Garcia, Inc. – Kristen Weston-Smith said TRP was requesting the Task Force issue a seven day letter for the employer to complete more surveys. Kim Passante motioned to give the employer a final seven days to submit surveys and Annie Foster seconded. Brian Parkey, Chelsie Hockersmith, Sheila Johnson, and Terry Solis voted aye and the motion passed.

Liberty Mutual – Kristen Weston-Smith said the employer had previously requested a survey variance but it was denied and a Notice of Violation was issued as one site was at a 33% response rate. She stated in response to the NOV TRP staff received a letter from Kendra Beseler stating the violation was unwarranted as Liberty Mutual had acted 'in good faith'. Kendra stated she had no additional information to provide and referred Task Force members to the previously sent letter. Jerry Geering, Peter Muthig, and Cecil Autry discussed what 'in good faith' means in regards to TRP and the goals of TRP. Cecil Autry stated if the organization was granted an additional seven days to submit surveys they would consider making an additional effort to reach the minimum response rate. Terry Solis motioned to give the employer a final seven days to submit surveys and Chelsie Hockersmith seconded. Annie Foster, Brian Parkey, Kim Passante, and Sheila Johnson voted aye and the motion passed.

North Chandler Place – Kristen Weston-Smith said TRP was requesting the Task Force issue a seven day letter for the employer to complete more surveys. Kim Passante motioned to give the employer a final seven days to submit surveys and Sheila Johnson seconded. Annie Foster, Brian Parkey, Chelsie Hockersmith, and Terry Solis voted aye and the motion passed.

Pappadeux Seafood Kitchen, Phoenix – Kristen Weston-Smith said TRP was requesting the Task Force issue a seven day letter for the employer to complete more surveys. Kim Passante motioned to give the employer a final seven days to submit surveys and Annie Foster seconded. Brian Parkey, Chelsie Hockersmith, Sheila Johnson, and Terry Solis voted aye and the motion passed.

Silverleaf Club, The – Kristen Weston-Smith said surveys had been received and no further enforcement was needed.

Southern Glazer's Wine & Spirits – Kristen Weston-Smith said the TC assumed the survey was postponed but had been working with TRP staff and stated he would work on completion. Kim Passante motioned to give the employer a final fourteen days to submit surveys and Brian Parkey seconded. Annie Foster, Chelsie Hockersmith, Sheila Johnson, and Terry Solis voted aye and the motion passed.

Plans Offered with 'Disapprove' Recommendation

Haven of Phoenix LLC – Kristen Weston-Smith said the plan needed cosmetic changes and the addition of two measures. Kim Passante motioned to accept staff's disapprove recommendation and give the employer 7 days to submit a revised plan. Sheila Johnson seconded. Annie Foster, Brian Parkey, Chelsie Hockersmith, and Terry Solis voted aye and the motion passed.

Consent Agenda

Kim Passante recused herself from Neiman Marcus. Annie Foster motioned to approve all plans on the consent agenda and Sheila Johnson seconded. Brian Parkey, Chelsie Hockersmith, Kim Passante, and Terry Solis voted aye and the motion passed.

Open Items

AAM, LLC – Kristen Weston-Smith said surveys were received and no further enforcement was needed.

Arizona Nutritional Supplements – Kristen Weston-Smith said a revised plan had been received and was approved at #4 on the consent agenda.

Bella Vita Health & Rehabilitation Center – Kristen Weston-Smith said a plan had been received and no further enforcement was needed.

BrightView Landscapes, Inc. – Kristen Weston-Smith said surveys were received and no further enforcement was needed.

Devereux Advanced Behavior – Kristen Weston-Smith said a revised plan had been received and was approved at #19 on the consent agenda.

Dillon Precision Products, Inc. – Kristen Weston-Smith said surveys were received and no further enforcement was needed.

Fleming's Prime Steakhouse & Wine Bar - Scottsdale – Kristen Weston-Smith said surveys were received and no further enforcement was needed.

Frito Lay North America, Inc. – Kristen Weston-Smith said a plan had been received and no further enforcement was needed.

Hilton Phoenix/Mesa – Kristen Weston-Smith said the matter was referred to the county attorney for further enforcement.

Life Care Center of Paradise Valley – Kristen Weston-Smith said surveys were received and no further enforcement was needed.

Schenker, Inc. – Kristen Weston-Smith said the matter was referred to the county attorney for further enforcement.

US Dept. of Interior - BIA – Kristen Weston-Smith said the matter was referred to the county attorney for further enforcement.

Vitron Manufacturing – Kristen Weston-Smith said the matter was referred to the county attorney for further enforcement.

Discussion / Action

Telework Plan & Substantive Policy Statement Update – Kristen Weston-Smith reviewed the proposed substantive policy statement for the TRP telework plan. Kim Passante motioned to approve the Telework Plan and the Substantive Policy Statement: SPS-2021-001 and Annie Foster seconded. Brian Parkey, Chelsie Hockersmith, Sheila Johnson, and Terry Solis voted aye and the motion passed.

Valley Metro

Abigail Cooksey-Williams reviewed the update.

Call to Public

None.

Updates from Chairman and Other Members

Peter Muthig stated Talia Offord would be taking over TRP matters as the representative from MCAO.

Kristen Weston-Smith introduced Brian Parkey as an official member of the Task Force.

Annie Foster stated Ernst & Young will be outsourcing administrative positions and she was uncertain if she would be continuing employment with the organization. Kristen Weston-Smith said she would look into how this would affect Annie's Task Force appointment.

Adjournment

Terry Solis motioned to adjourn the meeting and Annie Foster seconded. Brian Parkey, Chelsie Hockersmith, Kim Passante, and Sheila Johnson voted aye and the motion passed. (11:19 a.m.). The next meeting will be Tuesday, March 9, 2021.